

Cistern and Irrigation Shut-Down

Turn irrigation control time box to “off” position.

Turn pump power off or unplug.

Leave main valve (usually red) in “on” (parallel to pipe) position.

Remove plug from top of pump, slowly, to relieve pressure, using a screwdriver or pliers. Leave plug on top of pump.

Locate second plug on bottom (on the chrome end) and remove it using pliers.

Water will empty from tank. Place the plug on top of the pump beside the first one and close up box.

In the smaller green box, find the black “Y”-shaped filter and remove the cap from the end. Turn the filter so that it hangs down and water drains from it. Place the cap on top of the valve and close up the box. *Make sure that all caps are put in a safe and secure place.*

Your system is now winterized. For any problems, consult your yellow pages directory for a landscaping professional. Additional local contacts: HeadsUp (991-6411), On Call/Joseph Padilla (715-7464), Paul Rodriguez (231-1632). There will be a charge for any of these services.

Swamp Cooler Shut-Down

Consult your yellow pages directory for a heating/ventilation/air conditioning professional concerning cooler breakdowns or instructions on how to winterize the system. Rancho Viejo contracts with Rich Duran (412-1284). There will be a charge for any of these services.

You will need to buy 34"x34"x36" covers for your coolers; these can be purchased locally at Home Depot or Lowe's. Covers that fasten with Velcro are the most efficient and easiest to put on.

If you wish to do this yourself, you will need to shut off the water valve, located on top of or behind the water heater in the garage. Once off, disconnect the black plastic line that goes up to the roof through the vent and drain the water into the overflow pipe where the hot water heater and boilers drain.

Next, disconnect the lines from the coolers. Then disconnect the power plugs and clean the pan. Put the covers on the coolers, roll the line up, and store the line in your garage for the winter months.

Radiant Heat Start-Up

Make sure the boiler is plugged in. If possible, start with one zone at a time, turning it up to 68 degrees to warm up the slab. After 24 – 48 hours, turn on the next zone, etc., until you have the whole house ready to go.

There is no pilot light on the boiler; it has electronic ignition. Make sure gas is on if there is no heat. For continued problems, contact Rancho Viejo Customer Service (424-3797) or consult your yellow pages directory. Rancho Viejo contracts with Rich Duran (412-1284). There will be a charge for any of these services.